

FREEDOM TOWNSHIP TRUSTEES

Regular Meeting, March 5, 2020

After the Pledge of Allegiance, Chairman Roy Martin called the Regular Township Meeting to order at 7:00 p.m., Monday, March 5, 2020. Present: Trustees Jeffrey Derthick, John Zizka, and Roy Martin. Present also: Fiscal Officer Karen Martin, and Road Supervisor Tony VanSteenberg, Residents: Mr. Dan Grafton, Mr. Charles Duffield, Mrs. Jennifer Derthick, Mr. John Garrett, Mr. Mike Baker, Zoning Inspector, and Mr. Dave Bultinck, and Mr. Phillip Blazek.

This meeting was being taped to facilitate the written minutes. Once the minutes are approved the tape will be reused. The minutes will be approved at the next Regular meeting.

A motion was made by Trustee Derthick and seconded by Trustee Zizka **to approve the minutes of February 3, 2020 as presented.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.01**

A motion was made by Trustee Derthick and seconded by Trustee Zizka **to approve the minutes of February 20, 2020 as presented.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.02**

Public Comment: Mr. Blazek presented before the board to ask the duties of the zoning boards before he considers applying for one of the boards. The trustees answered questions he asked and he will get back with the board if he is still interested. He was invited to and he said he would try to attend the BZA meeting.

Zoning: Zoning Inspector Mike Baker gave a report. He noted that Brenna Milano has contacted him and she stated that she is still working on cleaning up. Several other residents have been in contact with Mr. Baker concerning violations and anticipated permits. Mike reported that a resident on Hankee Road is planning on a mobile home demolition and would like to replace it with a double-wide mobile home or modular. An update on the Ruley property on Anderson Road that has a building too close to the road right-of-way and Mr. Ruley is completing the application for a variance from the BZA.

Roads: Tony reported they have been cutting trees on King Road and have hauled chips to 3 residents. They have also patched several holes on roads with cold patch.

He reports they put cutting edges on the big plow. He got prices from Dexter for new cutting edges, \$225 each. He also checked at Orion and the cutting edges with bolts would be \$159.30 each. A motion was made by Trustee Zizka and seconded by Trustee Derthick **to purchase two cutting edges with bolts from ORION at the cost of \$159.30 each.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.03**

The brakes on the one tone have been replaced and one tire had to be taken to Sumeral Tire for repair. A burial is coming up Saturday and the grave has been dug and the new mats were used and they worked great in keeping the cemetery grounds from getting tore up.

Upon inspection of the playground equipment Tony noted that one baby swing is needed with clevises and 3 swing seats need replaced. A motion was made by Trustee Derthick and seconded by Trustee Martin **to purchase one baby swing seat and 3 swing seats. Chain will be needed and can be purchased from Menards. The purchase is authorized for up to \$250. Karen will order the seats.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.04**

The porta-potty that is owned & serviced by Universal Rentals located at the Townhall had to be switched out because it needed for excessive cleaning from the mess made by someone and it could not be cleaned on site. There was an extra charge on the account for this of \$50.

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Tony has talked with Mike Collins of the Engineers office concerning what trees need to be taken down on Hankee Road and mark them, located at the culvert that is closed. Trees in right-of-way need to be removed. A large tree will need to be removed by a tree expert and Tony & Butch can remove the small trees. Lawrence Eckman will be contacted to get an estimate and time line for removal.

Trustee Derthick talked to the County Engineer’s office about the meeting they were to have with the design engineering firm to give information and specs for bidding on the Hankee Road Project. The \$30,000 check will be cut when requested for the design firm. Trustees had further discussion on the project.

Fiscal Officer: A motion was made by Trustee Zizka and seconded by Trustee Martin **to approve expenses for the New Fiscal officer (Jennifer Derthick), to attend the UAN training in Columbus on March 26 & 27; also attend the LGS training in Columbus April 7,8,9, 2020.** Roll Call: Trustee Derthick, abstain; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.05**

The Annual Insurance Renewal information has been received for review before accepting the renewal as presented. Copies were sent to each Trustee to review prior to accepting the policy.

The Amended Certificate of Estimated Resources requires a Budget change in elected official wages/salary. A motion was made by Trustee Derthick and seconded by Trustee Martin **to approve and accept the Amended Certificate of Estimated Resources for 2020 and approve the permanent Appropriations for the year 2020.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.06**

Freedom Township---2020 Amended Certificate of Estimated Resources from the Portage County Budget Commission:

General	\$ 275,854.85
Motor Vehicle License Tax	\$ 6,834.23
Gasoline Tax	\$272,428.61
Road and Bridge	\$ 94,060.75
Cemetery	\$ 11,462.88
Zoning	\$7,965.99
Permissive MVL Tax	\$ 56,866.19
FREEDOM PARK	\$747.80
FREEDOM PARK DEV	\$1,977.94
Capital Proj: Hankee Road	\$208,900.00
Capital Equip Fund	<u>\$39,936.83</u>
Total	<u>\$977,036.84</u>

Unfinished Business: Trustee Zizka met with JC Electric about installing more outlets and baseboard heater on the south wall in the new Fiscal Office. It was suggested that a new breaker panel will be necessary as there are not enough empty breaker slots. They will install more outlets in the office room. Bica Locksmith came to fix the locks at the Community Center and he installed a deadbolt lock on the Fiscal office. There was a discussion about a window air conditioner in the near future. A motion was made by Trustee Zizka and seconded by Trustee Derthick **to approve the time & materials for updated and new electric work in the New Fiscal Office at the Community Center.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.06**

The Verizon Representative has submitted a quote for a phone for Jennifer, internet service and a fax line including the township cell phones, garage phone & zoning phone & internet, the total should be about \$280 a month with unlimited use. Trustee Martin made a motion that was seconded by Trustee

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Zizka to approve updating service with Verizon for the new phone of Jennifer, fax line & internet service at the Fiscal Office and the existing services we have with Verizon at this time at a cost of about \$280 per month. Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.07**

Trustee Zizka has talked with Ohio Edison about the parking lot pole lights they do not put the poles and lights up at our property. It was suggested that we have a pole put up and have a security light put on it by JC Electric.

Jennifer Derthick ordered a new mailbox to be installed in the Townhall for mail from Tony, the zoning inspector and the renter for her pickup.

The Trustees would like to review the Cemetery Policy and this will be revisited at a later meeting.

New Business: A letter from PCSWD was sent out with prices on recycling with the drop-off bins and curbside. There will be 4 public hearings with the Solid Waste District concerning the recycling. Anyone wishing to find out more information about recycling is welcome to go to the Public Hearing.

The request from the Historical Society concerning the yard sale. They questioned whether they would be allowed to charge for vendors to sell at the May yard sale at the Community Park. A motion was made by Trustee Derthick and seconded by Trustee Zizka **to NOT charge vendors or rent out spaces at the Community Park.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.08**

A meeting of the Portage County Health Board Annual Meeting will be held on March 18, 2020 at the Elks. RSVP must be made for attendance.

The form for the Storm Water fee waiver was received by the County Engineer and has been given to the Commissioners. Trustee Martin has talked with the County Auditor concerning the old school house property. It could take up to two years to get the property taxes taken off. It has already been one year.

Trustee Derthick stated that the ADA grant program is waiting for the contractors to get back with them.

Misc: Trustee Martin reported that a Turnpike gate came down on one of the fire trucks and caused damage to the gate and on the truck.

During the meeting, warrants & EFTs, #10430-#10453 in the amount of \$19,201.30 were presented to the Trustees for approval and ordered paid by signature. See the Payment Register which is attached hereto and by reference made a part of these Minutes.

A motion was made by Trustee Derthick and seconded by Trustee Zizka **to adjourn the Regular Township meeting at 8:52 p.m.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried. **Resolution: 03.05.20.09**

Roy E. Martin, Chairman

Jeffrey M. Derthick, Vice-Chairman

John C. Zizka, Trustee

Karen S. Martin, Fiscal Officer

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Payment Listing

UAN

3/1/2020 to 3/9/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
12-2020	03/05/2020	03/01/2020	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$2,768.08
13-2020	03/01/2020	03/01/2020	EW	INTERNAL REVENUE SERVICE	\$963.38
14-2020	03/01/2020	03/01/2020	EW	TREASURER STATE OF OHIO	\$339.09
15-2020	03/02/2020	03/02/2020	EW	INTERNAL REVENUE SERVICE	\$1,324.38
10430	03/05/2020	03/01/2020	PR	Leonard F Roosa	\$1,220.71
10431	03/05/2020	03/01/2020	PR	TONY VANSTEENBERG	\$1,253.44
10432	03/01/2020	03/01/2020	WH	ANTHEN BLUE CROSS-BLUE SHIELD	\$311.98
10433	03/01/2020	03/01/2020	WH	Delta Dental Plan of Ohio	\$27.78
10434	03/01/2020	03/01/2020	WH	VISION SERVICE PLAN	\$15.22
10435	03/01/2020	03/01/2020	AW	VISION SERVICE PLAN	\$69.73
10436	03/05/2020	03/01/2020	AW	Delta Dental Plan of Ohio	\$157.36
10437	03/05/2020	03/01/2020	AW	Anthem Blue Cross-Blue Shield	\$883.27
10438	03/05/2020	03/04/2020	AW	United Rentals, Inc	\$260.00
10439	03/05/2020	03/04/2020	AW	CareWorksComp	\$846.00
10440	03/05/2020	03/04/2020	AW	MORTON SALT INC	\$3,486.48
10441	03/05/2020	03/04/2020	AW	DOMINION EAST OHIO	\$178.04
10442	03/05/2020	03/04/2020	AW	RENTWEAR, INC	\$154.37
10443	03/05/2020	03/04/2020	PR	Michael G Baker	\$326.14
10444	03/05/2020	03/04/2020	PR	Jeffrey M Derthick	\$846.07
10445	03/05/2020	03/04/2020	PR	KAREN S MARTIN	\$1,333.82
10446	03/05/2020	03/04/2020	PR	ROY E. MARTIN	\$704.48
10447	03/05/2020	03/04/2020	PR	MARY A. SCHAEFER	\$221.20
10448	03/05/2020	03/04/2020	PR	JOHN C. ZIZKA	\$653.36
10449	03/05/2020	03/04/2020	AW	GEE'VILLE AUTO PARTS CORP.	\$45.81
10450	03/05/2020	03/04/2020	AW	RICK KUNTZ TRUCKING, INC.	\$54.90
10451	03/05/2020	03/04/2020	AW	AT&T	\$49.08
10452	03/05/2020	03/04/2020	AW	SUNBURST ENVIRONMENTAL SERVICE, IN	\$157.13
10453	03/05/2020	03/04/2020	AW	PORTAGE COUNTY HEALTH DEPARTMEN'	\$550.00
Total Payments:					\$19,201.30